



CONFERENCE ON LITERACY  
KONFERENCA O PISMENOSTI  
LJUBLJANA 2026

## Guidelines for Preparing Posters for the FELA Conference

### Content

- The poster should show the full title of your submitted abstract.
- The text should be brief but informative and well-organised, presenting the data to support your conclusions.

### Design

- **Format:** Portrait
- **Poster Dimensions:** Presenters will have a 100 cm wide x 120 cm high poster stand to display their poster.

### Poster set-up and removal timings

Please review the programme, check when your presentation is scheduled, and locate the poster room in time.

**Set-up:** In the morning of your presentation, between 8:00 and 8:30.

**Removal:** Your poster should be removed in the afternoon during the final recess.

### Poster display and attendance time

- The **display time** (on the day of your assigned poster session)  
Before and after the poster session, the posters will be displayed in the hall (**on the first floor**).  
The poster session is scheduled in **Room 18**. The stands will be temporarily transferred to Room 18, and then the staff will return them to the hall.
- The **attendance time** (= *the actual time you are expected to be by your poster for presentation*):  
Monday      **11:00-12:20**  
Tuesday      **11:50-13:10**  
Wednesday   **11:30-12:50**  
Each presenter will have **5 minutes to present their poster**. After the last presentation, a **20-minute Q&A session** is planned for attendees to ask questions or make comments about your work.
- **We kindly ask you to follow the established schedule for set-up and removal times.**  
**Any posters remaining after 16:00 will be removed and disposed of by the conference staff**

